

Radical Troop Assistant Role Description 2021

Application Process:

Fill out and submit application & resume by February 14th, 2021

Attend in person interview

Submit Live Scan Fingerprinting & TB Clearance within the last 4 years

Attend Mandatory Orientation & Training

Organization Description: The Radical Monarchs empower young girls of color so that they stay rooted in their collective power, brilliance and leadership in order to make the world a more radical place.

Volunteer Position Title: Radical Monarch Troop Assistant

(This is a volunteer position with potential for a stipend, please note Optional Stipend section)

Reports To: Radical Monarch Programs Team

Term: 3 years minimum

Purpose: To assist a Radical Monarch Troop and create opportunities for young girls of color to form fierce sisterhood, celebrate their cultures and contribute radically to their communities.

Responsibilities:

1. Adheres to the Radical Monarchs values, operating principles and guidelines.
2. Attends ongoing professional development trainings and meetings.
3. Supports Radical Troop Leaders in communicating with families
4. Supports the recruitment of Radical Monarchs for their troop
5. Supports and attends 90% troop meetings (minimum 2x month)
6. Ensures parent and troop involvement and participation.
7. Ensures safety and well-being of all Radical Monarchs.
8. Coordinates partnerships with local organizations and networks for Radical Monarch programming.
9. Supports fundraising for your Radical Monarch Troop (see Updated Community Cost Structure attached to email)
10. Manages logistical matters for the troop (keeps track of troop due payments, fundraising efforts, attendance, family contact information, etc.)

Qualifications:

Knowledge

Exposure and commitment to youth development best practices.

Exposure and commitment to program planning, implementation and evaluation best practices.

Knowledge of Bay Area social justice resources.

Experience

At least three years of experience (paid or volunteer) assisting in the coordination of youth services within one or more of the following: educational services, community building, leadership development, or youth organizing.

Skilled in working in a multiracial, multicultural, gender-expansive and intergenerational environment.

Familiarity with developing effective collaborations with other agencies and communities.

Work Style

Positive and enthusiastic commitment to working with marginalized communities.

Self motivated and reflective work style that motivates youth and supports peers.

Strong ability to give and receive constructive feedback.

Commitment to ongoing self improvement and professional development

Excellent written/verbal communication and facilitation skills.

Highly organized and ability to work in a fast paced environment.

Ability to work evenings and weekends as required.

QBIPOC folks strongly encouraged to apply.